



# APPRENTICESHIP SALE OF RESIDENTIAL PROPERTY

Want to step into the world of property sales? Start your career with our **Sale of Residential Property** apprenticeship.

## HOW APPRENTICESHIPS WORK



## SALE OF RESIDENTIAL PROPERTY APPRENTICESHIP PROGRAMME

This programme allows candidates to learn, develop and practise the skills required for employment and/or career progression in the property sector. Learners will typically have roles which are customer service and administration orientated.

Entry requirements	Levels offered	Qualification gained
<ul style="list-style-type: none"> <li>16 years or over</li> <li>GCSE English, maths &amp; ICT or equivalent or by achieving the entry requirement via BKSBS Assessment*.</li> </ul>	<p><b>Level 2 - Intermediate Apprenticeship</b> (equivalent to five GCSE passes)</p> <hr/> <p><b>Duration</b> - 12 - 18 months</p> <hr/> <p><b>Exam Body</b> - QCF</p>	<ul style="list-style-type: none"> <li>A Level 2 Certificate in Property</li> <li>Award in Residential Sales</li> <li>Functional Skills (English, maths &amp; ICT)</li> <li>Employer Rights &amp; Responsibilities (ERR)</li> <li>Personal Learning &amp; Thinking Skills (PLTS).</li> </ul>

\*You cannot hold anything higher than a Level 4 qualification (for e.g. a Degree) to do this Apprenticeship.

**VIEW OUR VACANCIES TO APPLY**

[uxbridgecollege.ac.uk/apprenticeships](http://uxbridgecollege.ac.uk/apprenticeships)



**ALREADY WORKING?**

Turn your job into an apprenticeship. Call us on 01895 853622 / 01895 853786 to get you started.

This factsheet is issued as a general guide and may be altered at any time, August 2016.

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 @UCApprenticeJob





## SAMPLE UNITS YOU MAY STUDY

### LEVEL 2 CERTIFICATE IN PROPERTY QUALIFICATION

You will study knowledge based units that combines theory and performance. Sample units include:

- Reduce risks to health & safety in the workplace
- Understanding professional conduct in a property environment
- Know the legislation, guidelines, codes of practices and statutory information in residential sales
- Maintain displays of marketing materials for properties
- Conduct accompanied viewings of all properties
- Hand over new properties to buyers
- Deal with incoming telephone calls from customers
- Make telephone calls to customers
- Deal with customers across a language divide
- Deal with customers using bespoke software.



## CHOOSE UXBRIDGE COLLEGE



### A TOP COLLEGE

in London for success rates.



### THE LARGEST

college provider of apprenticeships in west London.



### WE WORK

with many companies e.g. Barclays, British Airways, Royal Opera House & Sky.



### 91% OF APPRENTICES

secure employment at the end of their apprenticeship through Uxbridge College.



## FREQUENTLY ASKED QUESTIONS (FAQs)

### What extras will I get?

#### *NUS Apprentice Extra Card -*

To get discounts on shopping, visit [www.apprenticeextra.co.uk](http://www.apprenticeextra.co.uk)

#### *Apprentice Oyster Card -*

To get up to discounts on travel within London Borough, visit <https://tfl.gov.uk/fares-and-payments/adult-discounts-and-concessions/apprentice-oyster-photocard>

### Do I already need to have a job?

You should be working a minimum of 30 hours per week in a job. If you are unemployed, view our vacancies to apply for a job: [www.uxbridgecollege.ac.uk/apprenticeships](http://www.uxbridgecollege.ac.uk/apprenticeships)

### Can I start an apprenticeship after Year 11?

Yes, you can! Young people in England must stay in education or training until they turn 18. If you're looking for a different option after Year 11, an apprenticeship could be the answer for you!

### How long does it take to complete an apprenticeship?

You can complete an apprenticeship within 12 - 18 months, depending on your experience, competence and the company you are working in.

### How am I assessed?

Assessments are carried out in your workplace. Our assessor will come and assess you in your job role.

### How much does it cost?

16 - 23 year olds: there is no cost for you to do an apprenticeship and you will be paid a wage.

### What's next after I complete my apprenticeship?

#### *Further Study -*

On successful completion of a Level 2 Apprenticeship, you could progress to a Level 3 in Property – Sale in Residential Property or further training in another subject.

#### *Career opportunities -*

You could progress from a Junior Property Consultant to Senior Property Consultant.