



# INTERNATIONAL GUIDE

COURSES / FACILITIES / CAMPUSES



## HCUC

A merger between Harrow College & Uxbridge College

# WELCOME

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Thank you for taking the time to find out more about HCUC. I know choosing a college is an important decision and there are many things to consider when thinking about your next steps. Our mission is to create choice, opportunities and success for the young people and adults in our community, enabling them to gain the qualifications, confidence and skills they need to progress onto higher education and into work.

Throughout this guide you can find out what makes HCUC a great place to study, get some information about the variety of courses on offer and find out from our students what they love about their college experience.

Our excellent teaching, industry-experienced staff and impressive facilities ensure our students achieve their qualifications and are ready for the next steps on their journey to a promising career. Alongside their courses, students can take part in activities to enhance their learning, from work placements and business challenges to volunteering opportunities and sports activities. We also have excellent links working with many local and national companies to support the work we do in the classroom and to provide opportunities for students to develop the skills employers are looking for.

Our students are at the heart of what we do and preparing them for a fantastic future to achieve their full potential is our priority. We are proud to have the highest success rates in London for 16-18 year olds\*.

I do hope to welcome you to HCUC and best of luck with your future plans.



Dr Darrell DeSouza  
Principal and CEO.

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\* Number 1 in London based on Department for Education (DfE) achievement data for 16-18 provision in 2017/18, published March 2019.

# ABOUT HCUC

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On 1 August 2017 Uxbridge College and Harrow College merged to become HCUC. The colleges are part of the same organisation and work together to provide the best opportunities for our students. Although we are part of the same organisation, the colleges keep their individual names.

HCUC is a publicly funded government college, and has continued to maintain its Tier 4 Sponsor Licence on the Tier 4 Register of Sponsors since 2009.

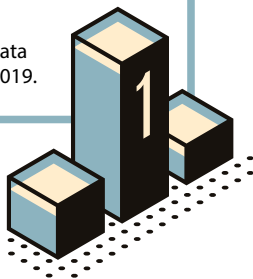
HCUC is one of the most successful further education colleges in the UK. Our success rates are among the highest in London and we offer fantastic support in and out of the classroom.

We welcome students from all over the world, providing a great range of English language, pre-university and pathway to degree courses. HCUC equips students with the skills needed to prepare for further study at university, or to go out into the workplace. We care about our students' success and offer the right teaching and support needed to help them achieve their qualifications.

Student safety and welfare is important and we are dedicated to creating an environment where all individuals have the opportunity to achieve their full potential and gain a feeling of respect for and from others.

**HCUC (Harrow College and Uxbridge College) is officially ranked as the number 1 college in London for 16–18 year old achievement\*.**

\*Source: DfE achievement data 2017/18, published March 2019.

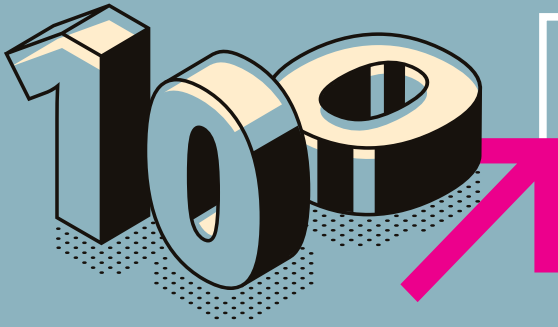


## HARROW COLLEGE

Harrow College has over 25 years of experience and is home to 2,500 full-time students.

## UXBRIDGE COLLEGE

Uxbridge College has been established since 1965, and is home to 4,000 full-time students.



**100+** The number of nationalities represented by our students at HCUC in 2019/20, creating a welcoming and vibrant student community.

# REASONS TO CHOOSE HCUC

## **WE ARE NO.1**

Our consistently high success rates ensure we are always ahead. We are the number 1 college in London for 16-18 achievement\*. We promote high standards and our students gain good qualifications and move on to further study or into the world of work.

## **QUALITY TEACHING**

We have highly trained and well-qualified teaching staff at HCUC. They have extensive industry experience, which they bring to the classroom so students can learn the skills employers demand. The knowledge they provide prepares students for higher education and future careers.

## **TAKING LEARNING SERIOUSLY**

We provide a safe and secure environment for our students and take our safeguarding seriously. We keep parents/carers informed and staff are available to talk through student progress with parents/carers.

## **DEVELOP YOUR SKILLS**

College is not just about academic grades but overall development too. HCUC provides opportunities for students to participate in class and extra-curricular activities including volunteering, enrichment and employability programmes which enhance communication and social skills, plus boost CV and career opportunities.

## **OUR STUDENTS COME FIRST**

Our students are at the heart of everything we do. Progress, attendance and punctuality is monitored by personal tutors, who provide students with all the support and guidance they need along the way. Our College Advice Network provides support and advice on financial, welfare and personal issues.

## **EXCELLENT FACILITIES**

Over the last few years, we have heavily invested in our facilities to provide students with the latest technology and industry-standard facilities. We have state-of-the-art campuses with refectories, libraries, sports halls, gyms, workshops, studios, high quality classrooms, a training restaurant and kitchen, salons, computer centres, labs, student lounges and more.

## **IMPARTIAL CAREERS ADVICE**

Our team of expert Careers Advisers help students advance onto the next step of their career. They offer individual sessions when needed and impartial careers advice to help students plan their next steps.

## **OUR STUDENTS GO PLACES**

We create success stories. Our courses and programmes are the starting point in our students' journeys and they go on to great things. Many progress onto the next level of their course, head to university or into work.

# STUDENT SUPPORT

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## **SAFETY, SECURITY & SAFEGUARDING**

Student safety is of utmost importance to us. All students and staff wear ID cards and we have dedicated security staff on campus. We have a safeguarding team across HCUC to help students stay safe and healthy. We promote a culture of respect for all and we work closely with our community to ensure safety and security.

## **EQUALITY & DIVERSITY**

We extend a warm welcome to everyone, regardless of background or starting point, and are fully committed to promoting, maintaining and supporting equality of opportunity and inclusivity in all aspects of our work. Please note we are a secular college and our resources are dedicated to learning. We do not promote any one faith, but facilities are provided to allow for essential religious observance where and when possible.

## **PASTORAL CARE**

Each student has a personal tutor who monitors their attendance, provides pastoral care and advises them on the next steps for their future progression. Lecturers work with students to ensure that they achieve their full potential and regularly review their progress against target grades with action plans agreed where needed. We have a Student Services Team that help ensure the wellbeing of all students and support with any safeguarding, financial or personal issues they may have whilst at college.



# FANTASTIC FACILITIES

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## **THE EXCHANGE AND THE MALL @UXBRIDGE CAMPUS**

Catch up with your friends, eat breakfast or lunch together, grab a quick snack or drink from Starbucks, relax between lessons and find out the latest College information from the TV screens at The Exchange. Head to The Mall's social spaces, play a board game, use the games consoles or simply enjoy space to unwind.

## **THE PAVILION, THE STUDENT LOUNGE AND GOLDEN PARK @HAYES CAMPUS**

With plenty of seating, The Pavilion is ideal for eating, socialising or relaxing. Situated by The Pavilion, The Student Lounge is ideal to unwind between lessons, catch up with friends, play games and watch TV. You can also enjoy the outdoors, with a game of table tennis in The Quad or relax in Golden Park, which features an outdoor gym, basketball courts plus an open-air theatre space for performances.

## **THE ENTERPRISE CENTRE @HARROW-ON-THE-HILL**

The Enterprise Centre provides a mixture of classrooms and flexible work spaces across four floors. There is also a fantastic employability hub for recruitment, careers and work placement services.

## **STUDY IN A TOP-CLASS ENVIRONMENT**

At HCUC, we use the latest technology including smartboards, PCs, Macs, iPads and Chromebooks. We have continually invested in our campuses, updating and improving our classrooms, specialist facilities and social spaces. Our vocational courses are taught in industry-standard facilities to give you an experience of the 'real' working environment.

## **E-LEARNING**

All students have access to online productivity tools and unlimited cloud storage provided by Google, as well as 24/7 access to timetables, targets and social groups. Our 500 plus open access PCs are available for use around all campuses, supported by our Digital Specialists.

There are also bookable iPads and Chromebooks to help with your studies and gain confidence in using technology to enhance your learning. There is also free student Wi-Fi.

## **MORE ENERGY GYMS @UXBRIDGE & HAYES AND ENERGISE FITNESS CENTRE @ HARROW**

Keep fit and stay active with a discounted membership to our gyms which offer all the latest cardio and resistance equipment plus free weights.

## **LEARNING RESOURCES CENTRES**

Gain access to our full library services including books, e-books, a large range of online resources, DVDs, newspapers, journals, trade publications and audio-visual media. Based on all campuses, our LRCs provide separate areas for silent individual study, group study as well as excellent IT suites with up-to-date computing facilities and hundreds of laptops for student use.

You can attend study skills sessions through the LRC to enhance your skills including using Google skills and Harvard referencing.

# CAMPUS LIFE

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At HCUC we believe there is more to life than just study. We encourage our students to take part in extra activities during their stay. As an international student you can take part in a range of clubs and societies that are stimulating and fun. There are also opportunities to broaden and enhance your studies through work experience.

You will also be given the opportunity to join the enrichment programme of external visits, debates and visiting speakers and go on excursions organised by tutors.



## FRESHERS' FAIR

Your first weeks in college should be an exciting time! Start your year with the Freshers' Fair and get to know your new environment, meet new friends, check out College services and facilities, student support and more. Gather information about clubs, societies, student health and enrichment activities. Have fun with your new friends at the range of entertainment and food stalls, collect freebies and take advantage of special offers and discounts.

## HAVE FUN & GET FIT

Keep your mind and body healthy by participating in our free sports and activities, held in the sports facilities and on our outdoor multi-use pitches. Play tennis, football, volleyball, badminton, cricket and more! You can also join the on-site gyms at student rates.

## SPORTS ACADEMIES

Love sport? If you play football, basketball, cricket, netball or rugby at a competitive level, why not become a member of our Sports Academies? We work in collaboration with professional sports clubs, including the Chelsea Foundation for football and QPR in the Community Trust. You don't have to be on a sports course to join an academy and you can benefit from professional coaching and play competitive matches.

## MAKE YOUR VOICE HEARD

Help shape college life in and out of the classroom. Our students are at the heart of everything we do - your opinions matter to us and we encourage you to share your views and put your thoughts forward. You can also sign up to be a tutor rep and represent others in your class, or join the Student Council, to get involved in student governance.

## GET MORE FOR YOUR MONEY

Make the most of being a student and become a member of the National Union of Students (NUS). You can apply for an NUS card entitling you to online and offline discounts and offers. See [nus.org.uk](https://nus.org.uk) for full details.



## FUTURE STEPS

If you are planning to go on to university we can help you with the application process. You can benefit from our UCAS workshops plus we offer coaching for interviews, trips to HE fairs and local universities and additional support for Oxford / Cambridge, medicine and dentistry applicants.

Uxbridge Campus is also host to the largest independent Higher Education fair in London. Last year the fair was attended by over 60 universities and colleges from all over the UK.

1,000+ of our students joined leading universities across the country including University of Oxford, Queen Mary of London, Kings College, Imperial College, Brunel University London and Bournemouth University, among others.

## VOLUNTEER YOURSELF

Volunteering your time can help you gain a new interest, improve your existing skills or learn new ones as well as helping out local communities. It can also boost your CV/UCAS application.

We can find you a placement, or help you to set one up, and you will get a certificate and a recognition award for the time you donate.

The Student Union, young enterprise and student volunteers have raised £1,000s for a range of charities, including:

- **HARLINGTON HOSPICE**
- **NSPCC**
- **WATER AID**
- **MAYOR'S CHARITY**
- **DREAM FLIGHT**
- **BATTERSEA DOGS HOME**
- **MICHAEL SOBELL HOSPICE**
- **SPORT RELIEF**
- **AGE CONCERN.**



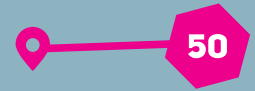


# HIGHER EDUCATION DESTINATIONS

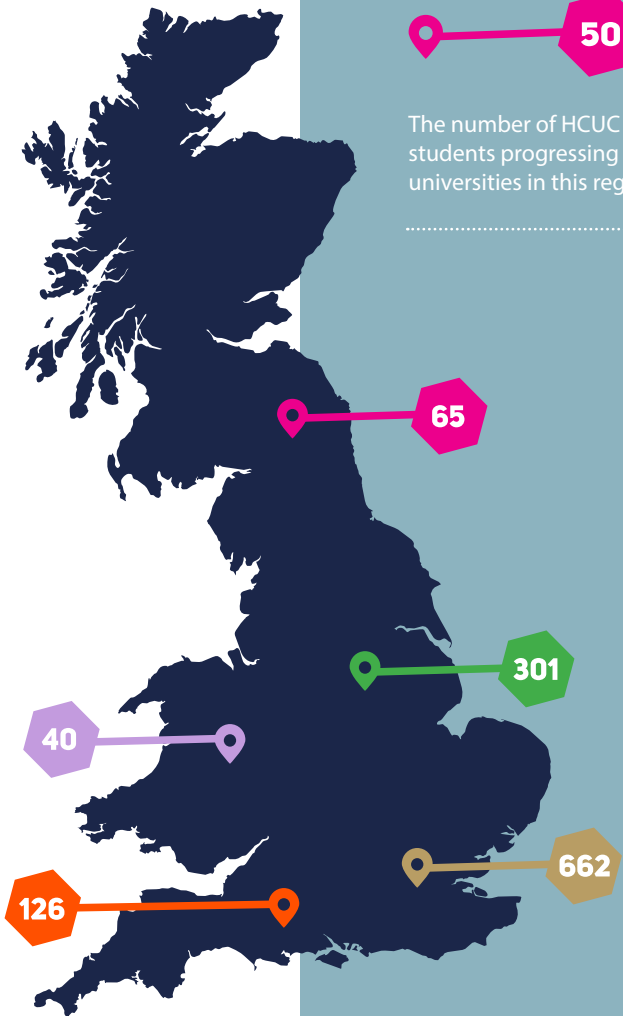
Our students successfully gained places at top UK universities such as:

- ↗ University of Birmingham
- ↗ University of Bristol
- ↗ University of Cambridge
- ↗ Cardiff University
- ↗ Durham University
- ↗ University of Edinburgh
- ↗ University of Exeter
- ↗ University of Glasgow
- ↗ Imperial College London
- ↗ King's College London
- ↗ University of Leeds
- ↗ University of Liverpool
- ↗ London School of Economics and Political Science
- ↗ University of Manchester
- ↗ Newcastle University
- ↗ University of Nottingham
- ↗ University of Oxford
- ↗ Queen Mary University of London
- ↗ Queen's University Belfast
- ↗ University of Sheffield
- ↗ University of Southampton
- ↗ University College London
- ↗ University of Warwick
- ↗ University of York

## KEY-



The number of HCUC students progressing to universities in this region.



# LOCATION



## LONDON

HCUC is located within one of the most cosmopolitan cities in the world! Surrounded by vibrant culture and hundreds of exciting things to do, our campuses are located in Transport for London Travelcard zones 5 and 6 and are just a short train journey away from the centre of London, so students can enjoy the great range of attractions and activities that our great city has to offer. The areas around our campuses are multiculturally diverse and most nationalities find a 'home away from home' community while they are here.

## HARROW-ON-THE-HILL CAMPUS

This campus is just 10 miles from central London attractions and entertainment. Harrow College is close to the famous Wembley Stadium and has a wide variety of activities you can fill your time with. There are two major shopping centres and a huge variety of shops to suit different tastes as well as restaurants, fast food outlets and a large cinema. There are many parks, gyms and a large leisure centre – so there are plenty of options for sporting types. Harrow-on-the-Hill has excellent transport links. The station is only a three minute walk away and is linked to the Metropolitan line, easily within reach of Baker Street and King's Cross stations. Harrow bus station is nearby.

## HARROW WEALD CAMPUS

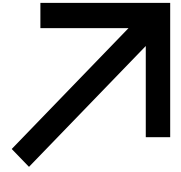
This campus has enjoyed a number of recent re-development projects including a brand new Health & Social Care (Seacole) building. This amazing facility includes a domestic care suite, orthopaedic care suite, nutrition laboratory, exercise suite, triage room and IT facilities to support learning and development. A dedicated centre for Art & Design (Hadid) is also located here.

Harrow Weald Campus has good transport links with multiple bus routes within walking distance. It is also served by Harrow and Wealdstone station (Bakerloo line and national rail to Euston), which is a short bus journey away.



# LOCATION

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## UXBRIDGE CAMPUS

Uxbridge is our largest campus and is located in west London. Its great transport links mean that you can be in the centre of London in under an hour. The Uxbridge Campus is just minutes from Uxbridge town centre, which boasts a large number of stores, a nine screen cinema, and a variety of places to eat and drink.

Uxbridge has two main shopping malls – Intu and The Pavilions. Both of these shopping centres have a great range of popular brand and independent stores. Pavement cafes, coffee shops filled with comfy sofas, traditional and modern pubs and bars make Uxbridge a great place to relax and socialise with friends and family.

Uxbridge College is easily accessible by public transport. The campus is just a short distance from Uxbridge Tube Station and on more than a dozen bus routes.



## HAYES CAMPUS

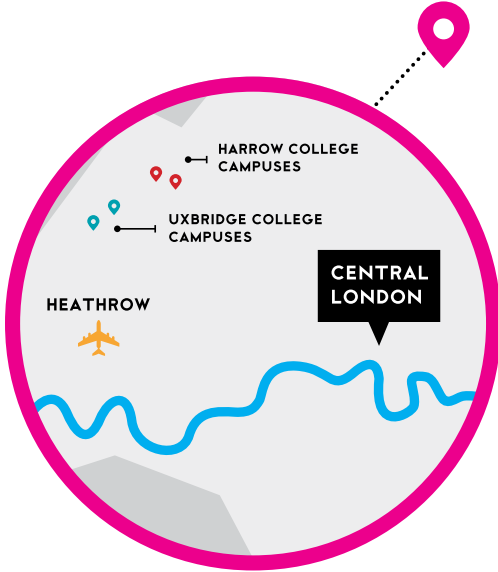
Hayes Campus is part of a complex which includes a health centre, a recreation ground, housing, and a day centre for the elderly. It is a few yards from the Uxbridge Road – one of the area's major transport routes and is close to Hayes & Harlington Station. It is in the heart of west London's multicultural community.

Hayes Campus is well placed for access by bus. It is less than two miles from Hayes & Harlington train station, which offers direct access into central London.



## LONDON AIRPORTS

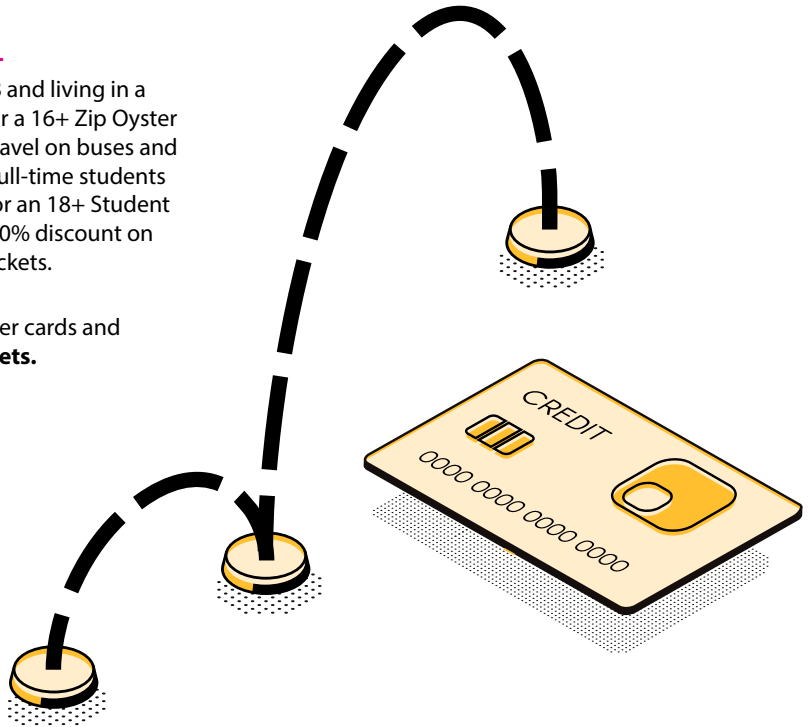
HCUC has good links with all London airports. Our campuses are easily accessible via major routes and close to London Heathrow. Gatwick, Stansted, Luton and London City Airports are all accessible via high speed rail links from London.



## FREE BUS TRAVEL & DISCOUNTED TRAIN TRAVEL

Full-time students aged 16-18 and living in a London borough can apply for a 16+ Zip Oyster photocard giving them free travel on buses and discount travel on the Tube. Full-time students aged 19 and over can apply for an 18+ Student Oyster photocard providing 30% discount on travel cards and bus season tickets.

For more information on Oyster cards and discounts visit [tfl.gov.uk/tickets](https://tfl.gov.uk/tickets).



# COURSES



## PRE-UNIVERSITY PROGRAMMES

Our pre-university programmes are designed to enable students to progress onto the first year of a Bachelors degree. Students can study a vocational Level 3 qualification, A Levels or Foundation Access course. See the following pages for available courses.

## VOCATIONAL LEVEL 3 QUALIFICATIONS - PEARSON BTEC/UAL

Our vocational courses are planned with your future career in mind so you will learn the things you really need to help you go from college straight into work or university. Lectures focus on the practical things you need to know, and the behind the scenes knowledge required for the workplace.

You can also go on to develop your vocational skills with a degree course at college or university. Last year 91% of our BTEC/UAL students progressed onto a University/Higher Education course.



WEST LONDON

I	N	S	T	I	T	U	T	E	O	F
T	E	C	H	N	O	L	O	G	E	Y

### West London Institute of Technology (WLIoT)

HCUC is one of only 12 institutions in the UK confirmed as an Institute of Technology (IoT). The government has established IoTs, which are collaborations between further education (FE) providers, universities and employers. WLIoT, based on our Uxbridge Campus, is proud to partner with Brunel University London, Fujitsu, Heathrow and West London Business.

WLIoT specialises in delivering higher technical education, with a focus on STEM subjects (science, technology, engineering and mathematics), to enhance the skills and knowledge needed for industry.



**VOCATIONAL LEVEL 3 QUALIFICATIONS - PEARSON BTEC/UAL**

<b>FACULTY</b>	<b>COURSE TITLE</b>	<b>DURATION</b>	<b>CAMPUS</b>
<b>Business</b>	Business	2 years	HH / UXB
<b>Computing &amp; Information Technology</b>	AIM Awards in Games, Animation & VFX Skills	2 years	UXB
	Computing	2 years	UXB
	Information Technology	2 years	HH / HYS
	IT – Cybercrime & Security	2 years	UXB
	IT – Business IT	2 years	UXB
	IT – Games Development	2 years	UXB
<b>Creative Studies</b>	Architecture, Interior & Product Design	2 years	HW
	Art & Design	2 years	HW / UXB
	Art & Design (Graphics)	2 years	UXB
	Art & Design (Fashion & Textiles)	2 years	UXB
	Creative Media Journalism and Creative Writing	2 years	UXB
	Creative Media Production & Technology (Film and Television)	2 years	HH / UXB
	Creative Media Production & Technology (Game Design)	2 years	UXB
	Music	2 years	HYS
	Music Production	2 years	HYS
	Performing Arts (Acting)	2 years	HYS
	Performing Arts (Dance)	2 years	HYS
<b>Engineering</b>	Construction and the Built Environment (Building Services Engineering)	2 years	UXB
	General Engineering	2 years	UXB
	Electrical/Electronic Engineering	2 years	UXB
	Mechanical Engineering	2 years	UXB
<b>Health &amp; Social Care</b>	Health & Social Care	2 years	HW / UXB
<b>Science</b>	Applied Science	2 years	HH / UXB
<b>Sport, Travel &amp; Tourism</b>	Sport (Development, Coaching & Fitness)	2 years	UXB
	Sport & Exercise Science	2 years	UXB
	Travel & Tourism	2 years	UXB

<b>KEY</b>		
	HH	Harrow-on-the-Hill Campus
	HW	Harrow Weald Campus
	UXB	Uxbridge Campus
	HYS	Hayes Campus

## A LEVELS - THE GOLD STANDARD

An A Level programme is the UK's gold standard for university entry and will help you achieve the grades you need to apply for the UK's leading universities including Oxford and Cambridge.

A Levels are recognised all over the globe and achieving good grades will ensure you get to choose from the world's most pre-eminent universities. Last year, 97% of our A Level students progressed into universities in the UK and abroad.

A Levels are studied over two years. Most students study three subjects and the final assessment is based on end of course exams which determine your grasp of the subject as a whole. The A Level model offers flexibility to students and will give you the chance to study what you want in great depth.

\*Subjects include:

- ↗ **BIOLOGY**
- ↗ **BUSINESS STUDIES**
- ↗ **CHEMISTRY**
- ↗ **ENGLISH LANGUAGE & LITERATURE**
- ↗ **ENGLISH LITERATURE**
- ↗ **FURTHER MATHEMATICS**
- ↗ **HISTORY**
- ↗ **LAW**
- ↗ **MATHEMATICS**
- ↗ **MEDIA STUDIES**
- ↗ **PHYSICS**
- ↗ **POLITICS**
- ↗ **PSYCHOLOGY**
- ↗ **SOCIOLOGY**

\*Uxbridge Campus Only



## FOUNDATION DIPLOMA (ACCESS TO HIGHER EDUCATION)

Our Access to Higher Education Diplomas are for students who are looking to progress onto Higher Education/university studies. The courses are intensive and of one year duration. They are suitable for applicants who are over the age of 19. Last year 86% of our Access Diploma students progressed onto Higher Education courses at university or college.

FACULTY	COURSE TITLE	DURATION	CAMPUS
Business	Business	1 year	HH / UXB
Computing	Computing	1 year	HYS
Health & Social Care	Health & Human Sciences	1 year	UXB
	Nursing	1 year	HH
Humanities	Humanities & Social Science	1 year	HW
Science	Science	1 year	HH

## ENGLISH LANGUAGE PREPARATION

If you are under the age of 19 and want to improve your English skills our intensive English course may be appropriate for you. Students enjoy learning in a friendly and supportive environment and carry out pair, group and class activities with students from different countries. The language skills of reading, listening, speaking and writing, as well as grammar, vocabulary and pronunciation are developed using a variety of methodologies.

FACULTY	COURSE TITLE	DURATION	CAMPUS
English	ESOL Young Learners	1 year	HH / HYS

## PATHWAY TO DEGREE PROGRAMMES

Our pathway to degree programmes are designed to fast-track students onto the second or third year of an undergraduate degree at a Higher Education institution. A Pearson BTEC Level 5 HND Diploma course is two years of higher education study, giving students the opportunity to learn more about the industry that they want to work in and develop the skills needed for a successful career. They are an ideal option for those who wish to study towards a degree but would like to attend smaller classes and receive individual support from specialist tutors.

FACULTY	COURSE TITLE	DURATION	CAMPUS
Business	HNC/HND Business	1 or 2 Years	HH / UXB
Computing	HNC/HND Computing	1 or 2 Years	HH / HYS
	HNC/HND Plus in Computing	1 or 2 Years	HYS
	HNC/HND Creative Media Production (Game Development)	1 or 2 Years	UXB
Engineering	HNC/HND Building Services Engineering	1 or 2 Years	UXB
	HNC/HND General Engineering	1 or 2 Years	UXB
	HNC/HND Electrical/Electronic Engineering	1 or 2 Years	UXB
	HNC/HND Mechanical Engineering	1 or 2 Years	UXB
Sport, Travel & Tourism	HNC/HND Sport (Coaching & Development)	1 or 2 Years	UXB
	HNC/HND International Travel & Tourism Management	1 or 2 Years	UXB



# ACCOMMODATION

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It is essential that you have arranged accommodation in the UK before starting your course at HCUC.

HCUC does not provide accommodation for its students however, we can provide information on local letting agencies in London that specialise in lettings for international students. This information can also be found in the accommodation booklet that is provided to students on our website.

You must provide evidence that you will be living within a reasonable distance to the College. We recommend that the travel time between your home and the College is not more than one hour.

Alternatively, if you and your parents would prefer that you did not live on your own (this is especially common with younger students) we would invite you to contact our partner Homestay providers.

Our providers are leading accommodation agencies in London and can help students find a suitable host family. This can also benefit you in terms of learning more about British culture and practising English language skills in a safe family environment.

For more information on all accommodation services please contact the International Office on **+44 (0) 1895 853469**.

# APPLICATION

# PROCESS

To apply to study at HCUC you will be required to obtain a Tier 4 General Student Visa or Short Term Study Visa. You must choose a course that fulfils the following criteria:

- The course is listed in the Courses section of this guide
- You must be at least 16 years of age on the 1st September, in the year in which you enrol as a student
- If you are under the age of 18 you must be able to provide written consent from your parent/guardian that you are allowed to study in the UK.

## MAKING AN INITIAL ENQUIRY

Make an enquiry about studying at HCUC by visiting [hcuc.ac.uk](https://www.hcuc.ac.uk) or emailing your enquiry to [international@hcuc.ac.uk](mailto:international@hcuc.ac.uk)

When making an initial enquiry about studying at HCUC, it would be ideal for you to have a look at the course information on our website and in our prospectus so that you are aware of the course options. Course information can be found at [hcuc.ac.uk/international](https://www.hcuc.ac.uk/international)

We will advise you of course options and decide if we can offer you a suitable course, based on your interests, motives and qualifications. Alternatively you can get advice from one of our in-country educational agencies. Please contact our International Office for a list of verified agents.

We also accept nationally awarded vocational qualifications in addition to the qualifications listed opposite.

## ENTRY REQUIREMENTS

Details of the entry requirements for each individual course can be found on the College websites or in the full-time prospectus. The International Office can also provide country-specific guidance for the area you have applied from if you are unsure about the level of your qualifications. Generally, you will need to have completed schooling up to age 16. You should also ensure that the certificates are from recognised exam boards in your country. All certificates submitted will be compared to UK qualifications using UK NARIC. We consider qualifications such as:

- **Caribbean** - Caribbean Examinations Council Secondary Education Certificate
- **China** - Senior Secondary School Graduation Certificate
- **GCSEs/IGCSEs**
- **International Baccalaureate**
- **India** - Certificate of Secondary Education (Class-X) / All India Secondary School Examination (CBSE) / Higher Secondary Certificate (HSC) / Standard 12 (State Boards)
- **Iran** - High School Diploma
- **Kenya** - Certificate of Secondary Education (KCSE)
- **Malaysia** - SPM (Sijil Pelajaran Malaysia)
- **Morocco** - Attestation du Baccalauréat
- **Nepal** - School Leaving Certificate Examination
- **Philippines** - Senior High School (Academic)
- **Saudi Arabia** - General Secondary Education Certificate
- **South Africa** - National Senior Certificate
- **Tanzania** - Certificate of Secondary Education
- **Uganda** - Uganda Certificate of Education (UCE)
- **USA** - High School Diploma
- **West Africa** - Senior School Certificate (WASSCE)
- **Zimbabwe** - General Certificate of Education at Ordinary Level.

## ENGLISH LANGUAGE

HCUC requires all of its students to have a good level of English. Most of the applicants for our courses will be nationals of a country whose first language is not English. You may need to provide evidence of a UKVI recognised Secure English Language Test for the purpose of your visa application. HCUC only recognises the **IELTS for UKVI test. A minimum of 5.5 in all bands is required for entry onto our courses.**

If you do not have the sufficient level of English for your chosen course and are under the age of 19, HCUC is able to provide an intensive English programme to ensure that you can progress onto a Level 3 course in the following academic session.



## MAKING AN APPLICATION

Applications from international students can be submitted via the Uxbridge College and Harrow College websites, directly to the International Office or through our recognised agencies. You will then be asked to submit supporting documents. Once received, the completed application is then assessed by the International Office. The application packs should include:

- A completed application form
- A completed application form supplement
- Copies of all qualification certificates and transcripts
- Proof of an IELTS for UKVI test result
- CV/Reference
- A copy of your passport photograph page.

It is essential that the majority of documents are submitted as this enables us to make an offer quickly.

## VIDEO INTERVIEW

Once the application pack has been received by the International Office, you will be requested to participate in a video interview (Skype or Whatsapp) with the International Officer and/or a member of academic staff. Guidance as to what your interview will entail will be communicated to you before interview date. Ensure that you are prepared for the interview and have done your research into the College and the course you wish to study, as we cannot progress applications further if we do not believe you to be a genuine student.

Students applying from inside the UK will be invited in for a face-to-face interview at one of the HCUC campuses.





### CONDITIONAL OFFER

One of three things will happen after video interviews:

#### 1) A Conditional Offer letter will be issued

If the application pack is complete, the offer letter is usually conditional on final year exam results or any upcoming IELTS for UKVI exam. If an offer letter is issued, this will be emailed directly to you or your agent. An email acknowledging you have read the Terms and Conditions is required by our International Office.

#### The offer letter will confirm:

- the course that you have been made an offer for
- conditions that you must fulfil in order to confirm your place
- next steps you need to take to receive the CAS
- UKVI requirement for finances to prove you have sufficient funds to cover living costs in the UK.

#### 2) Request for further information

If there is more than one document missing then a request for the missing documents will be made before any action is taken. Also, if there are any discrepancies, the application will remain undecided until these have been rectified.

### 3) Rejection

If you are not appropriate for the chosen course and no alternative can be given then HCUC reserves the right to reject your application. A rejection may also occur following the mandatory video interview, even if you have met the academic criteria.

### CONFIRMATION OF ACCEPTANCE OF STUDIES (CAS)

The Confirmation of Acceptance of Studies (CAS) will be issued to you once you have paid the deposit of fees to the College (details of the fees can be found in the offer letter) and provided evidence of your finances. The CAS is required to make a Tier 4 Student Visa application with UK Visas and Immigration. Intensive English language students applying for a Short-Term Study Visa will be issued with an Unconditional Offer letter rather than a CAS.

Your fees can be paid directly from your own bank account to HCUC's account via bank transfer or in person via a relative (cash, credit/debit card, or cheque). All transfers must have an accompanying reference stating your name – this enables the College to issue the CAS more quickly.

Bank transfers should be made in pounds sterling using the account details on the offer letter. Please note that HCUC is not liable for any bank charges incurred through bank transfer – these will be deducted from the tuition fee deposit.



## VISA APPLICATION PROCESS

Once you have received your CAS, you can make an application for a Tier 4 Student Visa. Under the Immigration Rules, students making an application for a Tier 4 General Student Visa are required to obtain 40 points.

POINTS	REQUIREMENT
30	Valid CAS reference number and qualification certificates as detailed on the CAS. (Students aged 16–18 will also have to show letters of consent from parents/guardians).
10	Proof of maintenance – usually this will be a bank statement dated no more than 31 days before the date of application. You should ensure that this is from a UKVI recognised bank – details of these can be found on the UKVI website.

## EVIDENCE OF FINANCES

The minimum amount of money required for a Tier 4 application can be seen on the offer letter. Students will need to have paid their first year tuition fee to HCUC, and will just need to prove living costs. As HCUC is a 'London' college, you will need to show £1,265 per month for 9 calendar months = £11,385 in total.

**Please check with the International Office before submitting any bank statements to the UKVI.**

## NHS SURCHARGE

Most international students will need to pay a health surcharge, which is £300 a year. The total surcharge amount will be payable upfront at the time of your visa application. Your payment will give you access to the National Health Service on the same basis as anybody who is ordinarily resident in the UK.

## VISA INTERVIEW

As an international student it is likely that you will be invited to attend an interview as part of your visa application. The interview will be carried out through Skype or in person at the Visa Application Centre. At the interview an entry clearance officer may ask you about your English language ability, your immigration history, your education history and your financial circumstances. If you are invited to an interview be honest and research in advance so you are ready to answer their questions. We would particularly recommend you visit the College website and familiarise yourself with the College and the course you wish to study.



## THE VISA

Once you have submitted your application, you will receive one of two outcomes:

### 1) Visa Approved

This will give you the right to enter the UK and study. Once you have received your visa, it is essential to ensure that all the details on this visa are correct. If you have a requirement written onto your visa to register with the police, it is essential that you are alerted to this before you enter the UK, as you have seven working days to do this.

### 2) Visa Refused

You will receive paperwork detailing the reasons for refusal. It's your responsibility to ensure that the College or your agent, if you have used one, receive a copy of this as soon as the outcome is known. Depending on the reason for refusal, you may submit a fresh application or submit an application for an administrative review, however please note that the options given to a student who has received a refusal are at the discretion of HCUC.

# PRE-ARRIVAL ADVICE FOR STUDENTS



Once you have gained your Tier 4 Visa, you may still have some questions about life in the UK. We advise you to consult the International Student Handbook, which is available on our website at [hcuc.ac.uk](http://hcuc.ac.uk).



## ENROLLING AT THE COLLEGE

If your visa is approved, we request that you inform us as soon as you have made plans to travel so that we know when to expect you. If for any reason you are not able to travel and complete your enrolment, we need to be kept informed.

Once you have arrived in the UK, you will meet with the International Officer and complete enrolment. You will need to bring your passport, original qualification certificates and payment for the charges applicable for course materials and exams – this will be specified in your offer letter.

## BIOMETRIC RESIDENCE PERMIT

Students will receive a 30-day vignette in their passport after being granted leave to enter the UK. Students will need to collect a Biometric Residence Permit (BRP) after arrival in the UK. The BRP is evidence of your immigration status in the UK.

Students have 10 days to collect the BRP when they first arrive in the UK. We strongly encourage you to collect your BRP as soon as possible and before enrolment. BRPs will be available from a designated Post Office in the UK. It is important for you to identify the most convenient Post Office location when you are making your entry clearance application. We recommend you collect your BRP from either of the following Post Office branches:

**Uxbridge College students:**  
148 High Street, Uxbridge,  
Middlesex, UB8 1JY

**Harrow College students:**  
Unit 14 St. Anns Shopping  
Centre, St. Anns Road, Harrow,  
Middlesex, HA1 1AS

Alternatively, you can request to collect your BRP from the International Office directly, which is based on the Uxbridge Campus.

## WORK RIGHTS

Students at HCUC are given 10 hrs work permission per week during term-time and may work full-time during College holiday periods.

# CASE STUDIES

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**NAME:** EMILYO ABATE  
**COUNTRY:** CAMEROON  
**SUBJECT:** ENGINEERING

I chose to study the BTEC Level 5 HND Diploma in Electrical & Electronic Engineering at Uxbridge College, because I wanted to have a better understanding in electronics and I have a massive interest in how things work. I had already completed my Advanced Levels in Science in Cameroon, and this allowed me to go onto the course.

The best thing about the College is the staff (not just the lecturers) – they are very friendly, and take good care of the students. Uxbridge College is a good place to study, whilst having fun as well.



**NAME:** RACHEL LEE  
**COUNTRY:** MALAYSIA  
**SUBJECT:** A LEVELS

I chose Uxbridge College because it is a top college in London and gave me the opportunity to obtain A grades in my subjects. I chose to study A Levels because I like challenges, and the programme is a good progression from the SPM (O-Levels) that I had completed in Malaysia.

Uxbridge College has a lot of good things to offer and the lecturers are very educated and professional. We were given tests almost every week so that our lecturers had an understanding of our progress and ability. We were monitored throughout the year and were more likely to be able to achieve higher grades. Once I completed my course at Uxbridge College, I went on to study Psychology at the University of Kent.



**NAME:** JOY OKEYO  
**COUNTRY:** KENYA  
**SUBJECT:** A LEVELS

I came to Uxbridge College because my brother had previously studied here and recommended it. My tutors and the Careers Team have been very supportive and have gone out of their way to help me with the admission tests, interviews and guidance for my application to study Medicine at University. Library resources such as BMAT books are easily available when I need them. I also lead the Medical Society in the College, we meet once a month to discuss health and medical issues.

I'm very grateful to Uxbridge College for providing the opportunities and environment to help progress towards working in pediatrics field in the future. I'm very happy to have now been offered a place to study Medicine at Keele University.



**NAME:** SUMANJEET KAUR  
**COUNTRY:** INDIA  
**SUBJECT:** COMPUTING & IT

I studied my Level 5 BTEC HND in Computing and Information Technology at Uxbridge College in 2014. After finishing the course, I went to Middlesex University and achieved a BSc in Computer Science. I am currently working as a business lecturer at Uxbridge College and doing a PhD at Brunel University London.

This course was very helpful for me to take a step towards university. The facilities at the College are excellent – we had everything we needed for our course. The computers and software that the College has available made it easy to understand the course tasks. The lecturers are all helpful and always there for us if we had any issues regarding the work set and always made sure we fully understood everything. I would definitely recommend the College to friends and family.



# CONTACTS

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## WEBSITES:

**HCUC Website:**  
[hcuc.ac.uk](http://hcuc.ac.uk)

**Harrow College:**  
[harrow.ac.uk](http://harrow.ac.uk)

**Uxbridge College:**  
[uxbridgecollege.ac.uk](http://uxbridgecollege.ac.uk)

## CONTACT NUMBERS:

**International Office Direct Line:**  
+44 (0)1895 853469

**Mobile/Whatsapp:**  
+44 (0)7379 972955

**Skype ID:**  
[uxbridge.international](https://www.skype.com/en/contacts/skypeid/uxbridge.international)

## EMAIL:

**International Office e-mail address:**  
[international@hcuc.ac.uk](mailto:international@hcuc.ac.uk)



## OUR REPUTATION FOR EXCELLENCE IS GLOBAL



HCUC frequently welcomes delegations from around the world who want to learn more about the high quality teaching we offer and see our fantastic facilities.

Most recently, we have received groups from China, South Korea, Germany and Bermuda!



# HOW TO FIND US

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## **UXBRIDGE CAMPUS**

Park Road  
Uxbridge  
Middlesex  
UB8 1NQ

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## **HAYES CAMPUS**

College Way  
Coldharbour Lane  
Hayes  
Middlesex  
UB3 3BB

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## **HARROW WEALD CAMPUS**

Brookshill  
Harrow Weald  
Middlesex  
HA3 6RR

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## **HARROW-ON-THE-HILL CAMPUS**

Lowlands Road  
Harrow  
Middlesex  
HA1 3AQ



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HCUC - A merger between Harrow College & Uxbridge College.

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HCUC

