

CAREERS PROGRAMME CALENDAR 2020 -2021



Outreach & Enrolment Support	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL
Enrolment Information, Advice and Guidance (IAG)	●	●	●								●	●
Student Finance Application Support (Level 3 and Level 4/5)	●	●	●	●								
Don't Drop Out Drop In IAG Service			●	●	●							
Year 10/11/12/13 Progression Events at Local Schools and Community Events			●	●	●	●	●	●	●	●	●	●
Parent IAG and Tours						●	●	●	●	●		
Referrals from Curriculum Interviews (Applicants)				●	●	●	●	●	●	●	●	
Open Days				●			●	●			●	

Higher Education Support	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL
UCAS Application Support / Workshops		●	●	●	●	●				●	●	●
Personal Statement Workshops		●	●	●	●							
UCAS One to One Support		●	●	●	●	●						
Student Finance Application Support - Level 3 Learners							●	●	●	●	●	
University Visits									●	●	●	●
HE Fair									●			
Scholarships and Bursaries Applications			●	●	●	●	●	●				
UCAS Extra Applications							●	●	●	●	●	
Clearing Support	●	●										
HNC/HND Progression IAG						●	●	●	●	●		

Employability	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL
Part-time/Seasonal Job Vacancies Advertised			●	●	●							
Full-time Jobs and Apprenticeships Advertised						●	●	●	●	●	●	●
Guest Speakers for Curriculum Teams			●	●	●	●	●	●	●	●	●	●
Employer Fair / Work Week, JCP+ Sessions							●	●				
CV and Application Support	●	●	●	●	●	●	●	●	●	●	●	●
Apprenticeship Vacancies Advertised					●	●	●	●	●	●	●	●
Volunteering Vacancies Advertised			●	●	●	●	●	●	●	●	●	

General Advice and Guidance	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL
Careers Assemblies			●	●	●							
Progression Group Talks									●	●	●	●
Careers Software Packages, including LMI introduction, Kudos / Higher Ideas		●	●	●	●	●	●					
Personal Guidance - What Next Interviews						●	●	●	●	●	●	●
Targeted SEND/EHCP Learner Interviews				●	●	●	●	●	●	●		
Targeted LAC PEPS and Interviews			●	●	●	●	●	●	●	●	●	
Targeted Progression Interviews						●	●	●	●	●		
Parents' Evening - Options After Level 3									●			

As a student at Uxbridge College you can call on our **Careers Team** at any time for impartial, friendly, confidential and professional advice to help you with planning your future.

Uxbridge College has a team of dedicated professional **Careers Advisors** to support you in your journey during your time at the college. We provide support in a range of areas to help you to explore your course options and potential career path.

CONTACT US

Uxbridge Campus

You can find the Careers Centre next to the main reception at our Uxbridge Campus.

Hayes Campus

You can find the Careers Centre next to the main reception at our Hayes Campus.

Drop in and see us, call **01895 853609** and ask for a member of the **Careers Team** or drop us an email on **careersteam@uxbridgecollege.ac.uk**